



## Stallholder Application Form

### SECTION 1. BUSINESS DETAILS

Name of Applicant: .....

Business Trading Name: .....

Registered Business Address: .....

.....

Phone number: .....

Email Address: .....

Website: .....

Facebook: .....

Instagram: .....

ABN: ..... Date of Application: .....

Have you read and signed a current copy of the Barossa Farmers Market Code of Conduct? (a copy to be supplied with this application)

Yes

Business History: .....

.....

.....

What products do you wish to sell at the market? .....

.....

Where do you currently sell your products? .....

.....

Which other farmers markets do you attend? .....

.....

### SECTION 2. ATTENDANCE DETAILS

*Your application needs to be reviewed by the Board, who meet on the 2<sup>nd</sup> Tuesday of each month. Once your application has been reviewed and approved a site visit needs to be arranged before you can become a stallholder. All new stallholders are approved for a provisional basis, permanent status will be reviewed at the end of the first 3 months.*

Attendance frequency: .....



Who will tend the farmers' market stall and what is their involvement with the business?

Name	Relationship to farm (family member, employee, other)	What is their role?

Stalls are available inside the shed and outside. Outside stalls must be under a marquee. Where would you like your stall?

Inside stall - \$41 per week plus power for a 2m wide stall:

OR

Outside stall - \$33 per week, plus power for a 3m<sup>2</sup> marquee:

Do you require a trestle table for your stall? (1 per stallholder) Yes  No

Do you require power for your stall? Yes  No

Please provide details of what the power will be used for, the brand, wattage, and size:

.....

.....

.....

### SECTION 3. PRODUCTION DETAILS

Address where you manufacture your products, if different from registered address: .....

.....

What production or processing activity is carried out here? .....

.....

.....

Additional properties/locations where production activity is carried out:

**Location 1:** .....

.....

What part of the production process happens here? .....

.....

**Location 2:** .....

.....

What part of the production process happens here? .....

.....



**SECTION 4: PRIMARY PRODUCERS**

You are a primary producer if you are in the business of:

- Cultivating or propagating plants, fungi or their products or parts (including seeds, spores, bulbs etc) in any physical environment.
- Maintaining animals for the purpose of selling them or their bodily produce (including milk, eggs, honey).
- Conducting operations relating directly to taking or catching fish or other seafood

**FRESH AND PRIMARY PRODUCE, PLANTS/HERBS/SEEDLINGS** (*Tick all relevant categories*)

**CROPS** (fresh or dried)

- |   |   |
|---|---|
| <input type="checkbox"/> Vegetables or herbs              | <input type="checkbox"/> Orchard fruit and nuts                 |
| <input type="checkbox"/> Vine fruit                       | <input type="checkbox"/> Plants/seeds/seedlings or potted herbs |
| <input type="checkbox"/> Native flora, flowers or foliage | <input type="checkbox"/> Grain                                  |
| <input type="checkbox"/> Olives                           | <input type="checkbox"/> Other (specify) .....                  |

**MEAT** including **POULTRY** and **FISH/SEAFOOD**

- |                                  |                                    |  |
|----------------------------------|------------------------------------|--|
| <input type="checkbox"/> Milk    | <input type="checkbox"/> Cheese    | <input type="checkbox"/> Dairy (other) ..... |
| <input type="checkbox"/> Poultry | <input type="checkbox"/> Wild game | <input type="checkbox"/> Goat                |
| <input type="checkbox"/> Beef    | <input type="checkbox"/> Lamb      | <input type="checkbox"/> Pork                |
| <input type="checkbox"/> Fish    | <input type="checkbox"/> Shellfish | <input type="checkbox"/> Other .....         |

**OTHER**

- |                                     |                               |
|-------------------------------------|-------------------------------|
| <input type="checkbox"/> Bees/honey | <input type="checkbox"/> Eggs |
|-------------------------------------|-------------------------------|

NB. If you produce milk, cheese or processed meat products you must complete Sections 4 and 5.

*If a question is not relevant, draw a line through the question. If you need more room to answer, add additional pages*

Are your certified organic, bio-dynamic, free range or similar? Yes  No

Details: .....Certification No. ....

If yes, which organisation are your certified with?

- |  |
|--|
| <input type="checkbox"/> RSPCA   |
| <input type="checkbox"/> Free Range Egg & Poultry Association of Australia |
| <input type="checkbox"/> Other.....  |

Do you use other production claims such as integrated pest management, chemical free, pesticide free, spray free etc? Yes  No



If yes, please provide a description of the reason for this claim and any supporting documentation: .....

.....  
.....

Are any products or ingredients sourced from genetically modified organisms? Yes  No

If yes, please list the product or ingredient and percentage: .....

.....

**Briefly describe your production process:**

.....  
.....  
.....  
.....



**PLANTS, FUNGI OR THEIR PRODUCTS/PARTS**

Indicate the plant/fungi produce you anticipate having available for sale, estimating the seasonal availability:

<b>Type of crop</b> <i>e.g. tomatoes, carrots, lentils</i>	<b>Variety</b> <i>e.g. Pontiac potatoes, cherry tomatoes, golden delicious apple</i>	<b>Area under production or number of plants</b> <i>e.g. ¼ ha or 4,000 plants are both OK</i>	<b>Sowing dates</b>	<b>Approx. yield</b> <i>e.g. 6,000 kg/ha or 500 head</i>	<b>Indicate availability of produce</b> <i>E.g. All year or seasonal – list the seasons</i>	<b>Indicate source of produce if not grown by you</b> <i>Include address and phone or email contact</i>

*Duplicate this page as necessary*



**LIVESTOCK AND ANIMAL PRODUCTS**

For animal products, are you?

The producer

A value- add processor

Both producer and processor

If other, please identify: .....

**LIVESTOCK/SEAFOOD FOR MEAT or EDIBLE BY-PRODUCT**

Species/breed of animal e.g.chicken, cattle, sheep, pigs, game, fish etc	Number of animals	What type of product is sold? <i>e.g. meat cuts, smallgoods, milk, honey, eggs</i>	Where are animals killed/product collected?	Where is product butchered/prepared?	Where is the product packaged?



## SECTION 5: VALUE-ADDED PRODUCTS

A person who uses one or more primary products to make a value-added product for sale is known as a 'value-adder'. The value-adder is responsible for, exercising control over and participates in, the manufacture of the product. This can be a primary producer, e.g. a strawberry grower who makes jam with their strawberries.

- All producers of value-added product, including farmers who significantly add value (i.e. more than cleaning and presenting for market) should complete this section.
- This questionnaire requires detailed information on the source of all raw products and ingredients used in value added products. Note, water is not considered as an ingredient.

### VALUE ADDED PRODUCT (Tick all relevant categories)+

- |  |   |
|--|---|
| <input type="checkbox"/> Wine, cider, beer and other beverages   | <input type="checkbox"/> Coffee/tea                 |
| <input type="checkbox"/> Jams/preserves                          | <input type="checkbox"/> Bread products             |
| <input type="checkbox"/> Baked cakes/biscuits/pastries           | <input type="checkbox"/> Ready meals                |
| <input type="checkbox"/> Olives and other seed/nut oils          | <input type="checkbox"/> Confectionery/ice cream    |
| <input type="checkbox"/> Marinated products                      | <input type="checkbox"/> Animal food                |
| <input type="checkbox"/> Condiments, dressings, seasonings       | <input type="checkbox"/> Muesli/flours/grains/pasta |
| <input type="checkbox"/> Smallgoods, pate, cured/processed meats | <input type="checkbox"/> Cheese                     |
| <input type="checkbox"/> Milk                                    | <input type="checkbox"/> Other .....                |

For each product you sell at the farmers' market, list the percentage, brand and the origin of each ingredient, including contact details for the supplier.

NB. Please be specific, if you purchase from a supermarket, please detail brand purchased and its production location and state. We are looking for details of the provenance of your ingredients, if you use Barossa or SA ingredients, please detail them.

Product name: .....

Ingredient	Percentage of recipe	Ingredient brand	Origin (Barossa, SA, interstate, overseas etc.)	Supplier



Product name: .....

Ingredient	Percentage of recipe	Ingredient brand	Origin (SA, interstate, overseas etc.)	Supplier

Product name: .....

Ingredient	Percentage of recipe	Ingredient brand	Origin (SA, interstate, overseas etc.)	Supplier

Product name: .....

Ingredient	Percentage of recipe	Ingredient brand	Origin (SA, interstate, overseas etc.)	Supplier

Duplicate as necessary





## SECTION 6: OUR GUIDELINES & PHILOSOPHY

- The Barossa Farmers Market is a regional market with its heart in the Barossa.
- It is a food only market - the only exceptions are potted plants, cut flowers, compost, firewood and Christmas trees.
- There are no resellers. Those who grow or make the food sell the food.
- The provenance of local food and creating a connection between what we eat and where it comes from underpins the whole market.
- The market promotes sustainable agriculture by giving priority to biodynamic, organic and minimal spray produce.
- We support the process of organic certification and as such only those producers who have certification can use the term 'organic'. Terms such as 'minimal spray', 'grown using organic methods' or 'spray free' are acceptable alternatives.
- We are working towards a plastic free market (within the parameters of food packaging laws) and encourage all producers to use natural materials, where possible.
- Genetically engineered foods (including animals knowingly raised on GE feed) cannot be sold at the market.

## SECTION 7: SUPPORTING EVIDENCE

**Please include copies of the relevant documents listed below, with your application:**

*Tick the box to indicate which documents are accompanying your application*

- Local government licence for food production and sale/local council food safety assessment certificate (essential)
- PIRSA certificate and number (include licence to transport meat, and abattoir details)
- Insurance Certificate of Currency – product and public liability insurance is essential. Here is a link to the company many of the stallholders use - <https://mymarketinsurance.com.au/>
- Fishing licence, aquaculture licence, game (shooting) licence
- Organic/biodynamic/chemical free certificate/evidence
- Free range egg certificate
- Any other relevant industry certificates
- Signed copy of the Barossa Farmers Market Code of Conduct



## SECTION 8: STATUTORY DECLARATION

By signing below, you confirm that you have read and understood the Barossa Farmers Market Stallholder Rules and Regulations and Stallholder Code of Conduct. That you undertake, as a member of the Barossa Farmers Market, to accept and abide by these Rules.

Further, by signing below, you agree that the information provided in this application form is true and correct, and that you understand that false representations made in this application form may result in the Barossa Farmers Market Inc. revoking your membership and ability to trade as a stallholder.

I understand that the Barossa Farmers Market will send a representative to conduct a property inspection prior to commencement as a stallholder.

I make this solemn declaration by virtue of the Statutory Declarations Act 1959 and subject to the penalties provided by that Act for the making of false statements in statutory declarations, conscientiously stating that the statements contained in this declaration to be true in every particular.

Name .....

Signature .....

Date: .....day of ..... year .....

Please return this completed application to:

Barossa Farmers Market PO Box 517 ANGASTON SA 5353 or [info@barossafarmersmarket.com](mailto:info@barossafarmersmarket.com)